

Notice of Civil Service Examination

Police Officer for the City of Port Clinton

The Port Clinton Police Department is looking for exceptional men and women interested in a career as an officer in a community-oriented police agency. The selection process consists of a written examination, and oral interview and a physical fitness test. The written examination will be held on Saturday, September 29th, 2018 at 9:00 A.M. at the Port Clinton Senior Center, 320 East 3rd Street Port Clinton, Ohio. Applicants must show an Ohio driver's license to gain admittance to the examination.

The physical agility examination will be conducted on Saturday, October 13th, 2018 at 9:00 A.M. at the Sandusky Police Department, 222 Meigs Street, Sandusky, Ohio 44870 with a rain date of Saturday, October 20th, 2018 at 9:00 A.M. for those passing the written test.

Police Officer: The Port Clinton Civil Service Commission is announcing open competitive examinations for the position of Police Officer in the service of the City of Port Clinton.

Applications: must be picked up at Port Clinton City Hall, 1868 E. Perry Street, Port Clinton, Ohio (in person, no applications will be mailed) between the hours of 8:00 A.M. and 4:00 P.M. Monday through Friday. Applications will be available August 27th, 2018 through September 21st, 2018. Applications for entrance to this examination must be returned in person no later than 4:00 P.M. on September 21st, 2018 along with a non-refundable application fee of \$35.00, payable by cash or money order only.

Duties: are to serve as an officer with the Port Clinton Police Department by patrolling in a vehicle and/or foot or bicycle, pursuing and physically restraining suspects, observing and preventing violations of law. See position description for a full list.

Qualifications:

Citizenship: Must be a legal United States Citizen, and not have been convicted of a felony or domestic violence charge in any state or federal court.

Age: Must be twenty-one (21) years at the time of employment.

EEO: The City of Port Clinton is committed to conduct all aspects of employment without regard to race, color, religion, gender, age, national origin or ethnic heritage.

Education: High school graduate or GED required as well as current Ohio Peace Officer Training Academy certification.

Character: Must be of good moral character with no felony convictions. Previous work history must indicate dependability, the ability to get along with people and exercise good judgement.

- Physical Exam: 1. Run twenty (20) feet and surmount the six (6) foot fence
- (maximum of three (3) attempts)
2. Run the course (a distance of ¼ mile)
3. Surmount the four (4) foot fence
- (five (5) second penalty for failure to clear)
4. Move a one-hundred and sixty-five (165) pound drag sled a distance of fifty (50) feet
5. Pick up the inert weapon, extend your arm so that the barrel protrudes through the eight (8)” diameter ring and dry fire a total of twenty-one (21) times with the dominant hand without touching the ring. Now, place the weapon in the weak hand and dry fire a total of six (6) times.
- Failure to pull the trigger a total of twenty-one (21) times with the dominant hand or six (6) times with the weak hand constitutes failure; a five (5) second penalty is assessed each time the barrel touches the ring

Note: Time is continuous from start to finish and the test must be completed in a time of three (3) minutes and forty-five (45) seconds.

- Failure to surmount the six (6) foot fence after three (3) attempts represents a failure on the test.
- You are encouraged to wear comfortable clothes or gym clothes and tennis shoes for the physical examination.

License: Must possess a valid Ohio driver’s license and be insurable under the City’s insurance policy at the time of appointment.

Salary: The base salary range for 2018 for police officer is \$38,937.60 - \$56,804.80, annually and/or \$44,116.80 - \$56,804.80 for those experienced applicants fitting the criteria of new employees with five (5) years’ patrol experience with another law enforcement agency, who are certified through the Ohio Peace Officer Training Academy and have had no break in service shall start at Step Two (2) of the classification they are employed in. After completion of two (2) years’ employment, they shall advance to Step Three (3). Patrol officers will advance to Step 4 after completion of three (3) years of employment.

Benefits: Paid vacation, holiday pay, sick leave and life insurance, medical and dental insurance available. Uniform allowance and equipment provided.

Selection: The selection process will include written, oral, and physical testing. Candidates must bring their driver’s license to the written examination. The background investigation includes reference checks, interviews and a truth verification examination (if applicable). Medical and psychological examinations are required prior to appointment. All applicants will be screened for drug use prior to employment. The complete selection process typically takes approximately ninety (90) days.

Applicants who receive a passing grade of 70% on the written examination will receive additional credit for the following:

20% for military veterans with an honorable discharge

10% for current reserve police officers of the City of Port Clinton

NO LATE ADMISSION: All applicants for the entrance to written examination and secondary testing must be present at the test site prior to the starting time. No provisions exist for late arrivals or personal circumstances.